

**COMMISSIONERS' MINUTES
HR STUDY SESSION
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

TUESDAY

10:00 AM

5/23/2023

Board Members Present: Brett Wachsmith, Laura Osiadacz

Others Present: Darren Higashiyama, Christopher Whitsett, Julie Kjorsvik, Christopher Horner

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (ONE MIN. TIME LIMIT)

None.

REQUEST TO APPROVE MOU BETWEEN KITITAS COUNTY AND TEAMSTERS 760 (LINE) TO ADD PATROL TACTICS INSTRUCTOR PAY

HR Director Killgore presented the Board with an MOU to allow a pay incentive for Patrol Tactics instructors. Inspector Whitsett commented that the Sheriff's Office has evaluated the patrol tactics program and found it to be as valuable as their other training programs. Commissioner Osiadacz moved to approve an MOU between Kittitas County and Teamsters 760 (Line) to add Patrol Tactics instructor pay to the collective bargaining agreement. Motion was passed; 2:0.

REQUEST TO APPROVE MOU BETWEEN KITITAS COUNTY AND TEAMSTERS 760 (LINE) TO MODIFY RESIDENCY REQUIREMENTS

Director Killgore tabled this topic, noting that the union has not yet approved and signed the MOU in preparation for Board approval and signature.

REQUEST TO APPROVE MOU BETWEEN KITITAS COUNTY AND LOCAL 792CH (COURTHOUSE) TO CORRECT WAGE ERROR

Director Killgore summarized that last year the 7/01/2022 COLA for union staff was not applied to the Lead Fiscal Analyst position. The requested MOU would acknowledge the error and correction to the employee's wage as well as the position's wage scale. Commissioner Osiadacz moved to approve an MOU between Kittitas County and Local 792CH to acknowledge and correct the wage error. Commissioner Wachsmith seconded the motion. Motion was passed; 2:0.

DISCUSSION/DECISION – FIRE MARSHAL RELOCATION STIPEND

Chief Deputy Higashiyama presented a request from the Sheriff to provide the new Fire Marshal with a one-time relocation stipend of \$5,000. The Board approved the request.

APPROVED

6-6-23

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DISCUSSION/DECISION – CDS DIRECTOR RECRUITMENT

The Board discussed recruitment for their CDS Director position. They determined that the position will be posted on Wednesday. Director Killgore will reach out to current CDS Director Carlson to get his feedback on an interim director.

DISCUSSION/DECISION – L&I CLAIMS MANAGEMENT

Director Killgore requested Board approval to contract with StopClaims for assistance in L&I claims management. She explained that current HR staff have minimal experience in this area, and assistance from StopClaims would enable them to learn more about claims management while taking better advantage of L&I's cost-saving programs. The Board provided direction to move forward after legal completes their review of the StopClaims service agreement.

DISCUSSION/DECISION – ELECTED OFFICIAL SALARY COMMITTEE

The Board discussed reactivating the Kittitas County Citizen's Advisory Committee for Elected Official salaries. They discussed a desire for the committee to be advisory in nature and made up of seven members; two members from each district and one member to be selected from the personnel management field. The Board will discuss further at a later meeting.

OTHER BUSINESS

Clerk of the Board Kjorsvik advised the Board that she will be hiring a candidate to fill the vacant Administrative Assistant position in their office.

Commissioner Wachsmith inquired about the status of the salary survey. Director Killgore responded that Cabot Dow stated that they will have preliminary data available by 5/31/2023.

Commissioner Wachsmith expressed an interest in exploring the possibility of allowing Board staff to work remotely on Fridays. He will bring the topic back for further discussion at a later meeting.

CONCLUDED

The meeting was concluded at 11:08 AM.



Jeanne Killgore, HR Director

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Cory Wright, Chair